

Dear VCS Families –

Below are the easy steps for ordering hot lunches for your student(s). Orders are due every Thursday at midnight for the following week's lunch orders. You can order for the week or for the month. Please keep in mind your child's extracurricular activities when placing lunch orders as we are not able to give refunds in these situations (only for extenuating circumstances beyond your control).

View Lunch Calendar

Legend:

- Red - items ordered and not yet paid through web payment
- Blue - items ordered and paid through web payment
- Green - items ordered, paid, and changed by school

Sun	Mon	Tue	Wed	Thu	Fri	Sat
3	4	5	6	7	8	9
	Chick-Fil-A - 12-count chicken nuggets, chips, water (\$8.50)	Jason's Deli - Gluten-sensitive Turkey sandwich box, cheese, lettuce and tomato, gluten free rice crispy treat, chips, water (\$15.50)	Jimmy and Joes - 12 Chicken Wings and Fries (medium buffalo sauce), water (\$10.50)	Cafe Rio - Bean and Cheese Burrito (cheese, rice and black beans), chips and salsa, water (\$8.50)	Raising Canes - 2 Chicken fingers, fries, toast, water (\$7.00)	
	Chick-Fil-A - 12 count GRILLED chicken nuggets, chips, water (\$10.00)	Jason's Deli - Ham and Cheese sandwich box, lettuce and tomato, chips, choc chip cookie, water (\$9.25)	Jimmy and Joes - 12-inch Cheese Pizza, water (\$9.50)	Cafe Rio - Cheese Quesadilla, chips and salsa, sour cream and guacamole, water (\$8.50)	Raising Canes - 3 Chicken fingers, fries, toast, water (\$9.00)	
	Chick-Fil-A - 8 count chicken nuggets, chips, water (\$6.50)	Jason's Deli - Large Baked Potato with butter, bacon, grated cheddar cheese and sour cream, water (\$6.50)	Jimmy and Joes - 6 Chicken Wings and Fries (medium buffalo sauce), water (\$6.50)	Cafe Rio - Chicken, Bean and Cheese Burrito (chicken, cheese, rice and black beans), chips and salsa, water (\$10.00)	Raising Canes - 4 Chicken finger box with fries, 2 pieces of toast, water (x1) (\$10.00)	
	Chick-Fil-A - 8 count GRILLED chicken nuggets, chips, water (\$7.00)	Jason's Deli - Mac and Cheese 16 oz, water (\$7.50)	Jimmy and Joes - 6-inch Cheese Pizza (2 large slices), water (\$4.50)	Cafe Rio - Double Taco Meal - shredded chicken - topped with lettuce, chips and salsa, water (\$8.50)		
	Chick-Fil-A - Large Mac and Cheese, chips, water (\$9.25)	Jason's Deli - Mac and Cheese 8 oz, water (\$4.50)	Jimmy and Joes - 6-inch Pepperoni Pizza (2 large slices), water (\$5.00)	Cafe Rio - Double Taco Meal - shredded beef - topped with lettuce, chips and salsa, water (\$8.50)		
	Chick-Fil-A - Medium Mac and Cheese, chips, water (\$5.25)	Jason's Deli - Penne Pasta with Chicken Alfredo Sauce, (12 oz) bread, water (\$7.50)	Jimmy and Joes - Gluten free 12-inch Cheese pizza, water (\$9.50)	Cafe Rio - side of chips and salsa (\$2.50)		
	Chick-Fil-A - Spicy Chicken Sandwich, chips, water (\$6.50)		Jimmy and Joes - 12-inch Pepperoni Pizza, water (x1) (\$10.50)	Cafe Rio - Sweet Pork and Cheese Quesadilla, chips and salsa, water (\$9.00)		
	Chick-Fil-A - Regular Chicken Sandwich, chips, water (x1) (\$6.25)					

Place a lunch order

1. Login to RenWeb using
 - RenWeb link: <https://familyportal.renweb.com>
 - District Code: VCHS-AZ
 - Enter your username and password
2. When Family Portal displays, click if the left navigation menu does not display.
3. Click **STUDENT**, then select **LUNCH**.
4. Click **+CREATE WEB ORDER** above the calendar.

5. Click the child's name for which you wish to place an order. Note: Student names in examples blacked out for privacy.

The screenshot shows a web interface for "Lunch Ordering". At the top, there is a header with a fork and knife icon and the text "Lunch Ordering". Below this is a section titled "Lunch Order Form". Inside this section, there is a form with two rows, each containing a blacked-out student name followed by "(\$0.00)". Below the form, there is a note: "Quantity may include items previously ordered." At the bottom left, it says "Grand Total: \$0.00". At the bottom right, there is a blue button labeled "SUBMIT ORDER".

6. A list of lunch dates will be displayed. Click the date desired to open the food menu options.

The screenshot shows the "Lunch Order Form" section. At the top, there is a header with a fork and knife icon and the text "Lunch Ordering". Below this is a section titled "Lunch Order Form". Inside this section, there is a form with a blacked-out student name followed by "(\$0.00)". Below the form, there is a list of lunch items for various dates, each followed by "(\$0.00)". The list includes: "Lunch Items for Monday 11/11/2024", "Lunch Items for Tuesday 11/12/2024", "Lunch Items for Wednesday 11/13/2024", "Lunch Items for Thursday 11/14/2024", "Lunch Items for Friday 11/15/2024", "Lunch Items for Monday 11/18/2024", "Lunch Items for Tuesday 11/19/2024", and "Lunch Items for Wednesday 11/20/2024". The "Lunch Items for Tuesday 11/12/2024" option is highlighted with a red box.

7. Type the number of items to order for the student in the Quantity column. The Total column displays the cost.

The screenshot shows the "Lunch Order Form" section. At the top, there is a header with a fork and knife icon and the text "Lunch Ordering". Below this is a section titled "Lunch Order Form". Inside this section, there is a form with a blacked-out student name followed by "(\$0.00)". Below the form, there is a list of lunch items for various dates, each followed by "(\$0.00)". The list includes: "Lunch Items for Monday 11/11/2024", "Lunch Items for Tuesday 11/12/2024", "Lunch Items for Wednesday 11/13/2024", "Lunch Items for Thursday 11/14/2024", and "Lunch Items for Friday 11/15/2024". Below the list, there is a table with three columns: "Lunch Item", "Price", and "Total". The table contains three rows of data:

Lunch Item	Price	Quantity	Total
Raising Canes - 2 Chicken Fingers, fries, toast, water	\$7.00	<input type="text"/>	\$0.00
Raising Canes - 3 Chicken Fingers, fries, toast, water	\$9.00	<input type="text"/>	\$0.00
Raising Canes - 4 Chicken Finger Box with, fries, 2 pieces of toast, water	\$10.00	<input type="text"/>	\$0.00

The "Quantity" column is highlighted with a red box.

8. Repeat for all dates and all of your children. The **Grand Total** is listed at the bottom.
9. Click **Submit Order**. The **Online Lunch Payment** screen displays after you place your order.



Grand Total: \$16.50

SUBMIT ORDER

10. Type payment information and click **Submit**. Please wait a few seconds for the payment transaction to be completed. An email confirmation of your payment will be sent to you: **Payment@cryptpay3.com School Lunch Payment Received.**

NOTES:

- We suggest parents use **Google Chrome** or **Firefox** to place lunch orders.
- Do not leave the order or payment screens until the transaction is complete, which may take several seconds.
- Please contact Jamie Howell with any questions at: jhowell@valleychristianaz.org